



President's Message

By Peter Buscemi, C.P.P.
President and National Representative

Let me start off with quoting the words from one of our newest Certified Professional Purchaser (CPP) Paul Krawchuk's speech during our CPP Grad Gala,

"Our CPP designation consists of both purchasing and management courses, and attitude. This attitude is apparent when we pull together and share information to help others reach their goals. I have come to the conclusion that PMAC learners are competitive to get the task done, but with a collaborative spirit,"

"Attitude" and "Collaborative spirit" are the perfect words to describe our association. Let me share a few examples that I saw just at our Grad Gala.

Attitude is having four our newest CPP's completing their designation within one year. Prior to this, it was unheard of.

Attitude is seeing Martin Montanti and Rick Reid take charge with the idea of picking up a cake with "301" on it to have everyone celebrate that fact that our association has reach over 300 members. A feat that has not been see in over ten years.

Collaborative spirit is seeing Kelly Kaspersion, one of our recent CPP grads, already helping out the November CPP writers prepare for their exam"Unconditional giving"

Collaborative spirit is seeing the many members supporting and celebrating with our recent Grads at their special evening.

May it be at work, one of our events, or in the community, our members have many stories with the attitude and collaborative spirit.

Once again, congratulations to our newest Manitoba CPP's.

The 2008-09 has started with providing our members with four other successful events. The General meeting at the Fort Garry Hotel showcased Cal Harrison from Beyond Referrals as our guest speaker with his topic How to Buy Services – Is there a Better Way? The annual Golf Tournament at Player Golf course drew our highest participation to date, while the New Member Night brought new members to our association. All three events provided a chance to network with new and existing members. Thank you for all who participated.

In October, PMAC National Board of Directors had their monthly meeting in Winnipeg on October 17

and 18. The Manitoba Institute hosted a Wine and Cheese Open House with National Board on the Friday at the Fairmont Hotel. The feedback from our members and from our National Board was tremendous.

Rick Reid, PMAC National Board Member, has agreed to provide us with a National update for upcoming Pulse issues.

I personally would like to provide my best wishes to approximately 90 students who have enrolled in either the old or new accreditation program. Dedicating yourselves to self-improving is a big commitment, but a rewarding one.

"If you don't know where you've been, you don't know where you're going"


When I heard this quote this past summer, it really struck a chord with me. This quote can apply to every aspect of your life (personal, career, or to our association). Take a step back. Think about certain milestones you have achieved or decisions you have made that have helped you to where you are today.

With this in mind, the Institute Board has established two committees that will help our association with its future.

The first is the Finance Committee, chaired by Kevin Maslechko, who will review our past performance, historical trends, and prepare a five-year financial forecast. This will provide the Board and future Board with financial information when moving forward on future programs and events.

The second is the Facilities Committee, which will review the facilities that we currently use for education and events. Chaired by Janice Sanduliak-Fox, the goal is to meet our members' needs while providing our association with a positive image. The committee will review our current facilities, determine what our members want and identify potential facilities.

We urge all members to contact either chairperson via the MIPMAC office to offer your feedback and suggestions to any of these committees. Your valued opinion would greatly be appreciated.

Overall, this year brings many events for learning, establishing new contacts or nurturing old ones and helping make MIPMAC a better association. We look forward to seeing you at our upcoming events. 

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Editors Corner

By *Kyle Sichewski, C.P.P.*
Communications Director

First and foremost I would like to welcome Jocelyn Wilson, our new administrative assistant at MIPMAC. You will likely see her at the many events being hosted throughout the year, or phone call or email as she updates our membership contact information.

This issue brings a summary of some of the recent events (Dinner meeting, New member night, and golf tournament), and an invitation to our upcoming Fed-Ex tour, and Grad Dinner night. I certainly hope to see a few new, and familiar faces at both of these events.

We're also bringing our three article writers back. I also managed to rope Rick into a regular update from "National" so we can see what the powers that be are up to. Rick represents all of us, and I look forward to him sharing information to our group. If there are any specific topics you would like to hear about, let us know, and we can always ask.

Finally, for those members that will be writing in the near future, we do need the assistance of fellow C.P.P.'s to provide some guidance and assistance to help them with their study preparation. Please call the institute office if you can assist.



National Rep

"Member at Large"

By *Rick Reid, C.P.P.*

National Representative



I'd like to start my message by expressing my thanks to all the members who voted for me in the past election. I have to admit that I was humbled by the overwhelming support shown by Manitoba members.

Kyle approached me over the summer about the possibility of submitting a regular article for the newsletter. The purpose of this article would be to share information about the activities of the National Board of Directors for members here in Manitoba.

My goals for the National Board are the same as they were three years ago when I became President of the Institute. I believe that the PMAC needs to become more responsive to the needs of its mem-

NEW MEMBER FEES



Effective July 1, 2008

Currently, regular member dues are set at \$380.00 per year.

Effective July 1 2008:

- Regular member dues reduced to \$350.00 per year.
- **Corporate membership- new dues categories**
 - 1-4 members- no reduction in fees from the new \$350.00
 - 5-9 members- a further reduction to \$335.00 per year.
 - 10-19 members- a further reduction to \$325.00 per year.
 - 20+ members- a further reduction to \$300.00 per year.
- **Sponsorship New Member Incentive** for those regular members that sponsor a new member during July, August or September of 2008. This offer would give any regular member a reduction in their dues of \$30.00 for each new member (up to 10) that they sponsor for membership (regular) in these months. This would conceivably allow any member to have their annual dues reduced to \$20.00 if they sponsor 10 new members in the first quarter of 2008-9.
- **Seminar/Workshop fees for CPP holders:** Any CPP holder that is a regular member will see a reduction in seminar or workshop fees. Fees would be reduced by \$200. Per each 2 day seminar for CPP holders, or workshop that is 2, 3, or 4 days in duration.



bers. I believe we need to improve the level of communication between PMAC and its members. We also need to do a better job of further developing, and executing, our national strategy. That strategy needs to accomplish three things which include:

1. Enhance the value of membership in PMAC
2. Position PMAC as the definitive source of Supply Management Training in Canada
3. Enhance the level of recognition, and awareness, of PMAC and its members

PMAC has never been very good at executing its initiatives. That's why much of my effort will initially be focused in this area. We need to get better operationally. We need to measure our performance both operationally and strategically. We also need to monitor our performance to see if we're achieving our goals by measuring ourselves consistently.

I'm looking forward to serving the next three years on the National Board. I'm hopeful that we can achieve some of the same success on the national level as we have at the Institute level. I welcome input and feedback from members. I can be contacted at reid.pmac@shaw.ca if you have any questions or concerns.



Chance to Win Trip to 2009 PMAC Conference in Quebec City! **\$2,000 value!**

MIPMAC is offering all members the opportunity to attend the 2009 PMAC conference by simply attending the general meetings.

To qualify, you must be:

- a regular member, in good standing, a “new” accreditation candidate member, or retired member.
- You must be in attendance at the Annual General Meeting to claim the prize.
- For those in Winnipeg and surrounding area (within one hour travel) you must attend two of three meetings with one of them being the Annual General Meeting.
- For those outside of the Winnipeg catchments’ area, you will automatically receive one entry towards the trip. For each meeting attended, you will receive one further entry.

One entry for each meeting you attend. Attend all three meetings, and you will receive a bonus ballot.

All members will receive extra entries for attending special events, such as the vendor tour.



Airfare from Winnipeg to Quebec City back to Winnipeg	\$700.
Accommodation for three nights	\$550.
Conference	\$750.
Value of trip!!	Priceless!!

Just a reminder:

You must be a member in good standing(regular, accreditation candidate, or a retired member. In addition, you must be within One hour of traveling time of the city of Winnipeg, and attend two of the three dinner meetings- with the April one mandatory. Those outside the Winnipeg catchment area will receive one entry for the trip. Bonus entries can be earned by attending the other functions that we offer such as new member night, student/cpp appreciation night, U of M student information evening, and vendor tours.



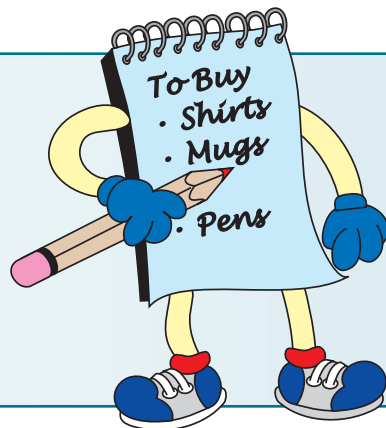
New Member Night

Tavern United on Sept 23 08

We had over 40 members and guests in attendance at the 4th annual New Member Night.

The new members had a chance to introduce themselves to the CPP members in attendance, and to network. As well, CPP holders were able to learn more about the skills and aspirations of the new members and students.

The winner of the main door prize draw of the seminar registration in the coming year was a new member - Dirk Gietz. He works at Manitoba Hydro.



Show Your Pride!

The MIPMAC is offering members a number of gift items with the new Institute logo. Shirts, mugs, pens, portfolio’s to name a few. These items will be found in a catalogue on the newly designed website and an order form is available there for members to use to place their requirements. We will have samples available at upcoming meetings for members to purchase as gifts and for their own use. Consider using one of these items as staff incentives, or as giveaways for various supply chain sponsored events for your department. Check the website at www.mb.pmac.ca or call the institute office for more information.



From a Legal Perspective



Drafting contracts can be a stressful ordeal for many purchasers - especially when they have not received any training on the subject. You might even be considered the “Contract Specialist” in your department, whether formally or informally, which puts added pressure to come up with the answers when there is no legal counsel available.

To help ease your tasks, this series of articles will focus on improving your contract drafting skills. In this article, I will give you some principles to consider before you even start drafting.

Take charge of the draft

It is usually in your interest to write the first draft yourself. This can give you an advantage in shaping the negotiations. It allows you to “set the agenda” for what will be addressed during the negotiations. The other party will typically focus on responding to your draft which might limit the number of new issues they would raise. Renegotiating the other party’s draft can often be more time consuming for you than preparing your own first draft.

Don’t rely on standard forms

Assuming you will write the first draft, don’t make the mistake of being too reliant on someone else’s form. A template from another government department, or from the internet, or even one created by your own company may not apply to your situation, it may have been drafted from a different bargaining position, or it may simply be badly drafted. “Standard forms” or “templates” are simply a starting place and should be adapted to reflect your particular transaction.

Anything else?

When analyzing a document, whether it be your “template”, the other party’s draft, or any document, people tend to edit the document, make the necessary changes and to stop there. However, it’s important to go beyond the clauses in the document you have been given and to spend some time thinking about what is missing. Are there any issues that haven’t been addressed? Are there any additional clauses you should add in this particular context? Perhaps there is no intellectual property clause, confidentiality clause etc. Take some time to think about the specific project with this specific vendor. You can perhaps review other sample forms which can alert you to issues that you may not have even thought about. Remember, what is missing in your contract can often be as important as what’s in it.

Too many drafters

Getting feedback and input on your contract is often beneficial, but the drafting should typically be done by one person who has a good handle on the entire document. This will avoid the use of inconsistent language.

Do third parties understand your words?

A good drafter will draft with a third party reader in mind. Although the persons involved may understand what is meant in a particular clause, the language should be clear enough to be understood by someone who is not part of the negotiations. For example, when the people involved no longer work for their companies down the road, can other people in the company understand what was intended in the contract? Similarly, in case there is a dispute, is the language clear enough for the judge or arbitrator to draw out what you intended? In case of doubt, have someone else review your document to ensure the meaning is apparent.

Learn, learn, learn

Although it will take some effort on your part, there are ways to improve your drafting skills by exploring and learning. You can attend seminars offered by local purchasing associations on contract drafting, you can read articles on the internet explaining legal concepts and terminology, and you can explore multitudes of clauses to get ideas of the type of language you might want to add to your document, - such as those in the PO Creator™ CD-ROM which I participated in drafting. The more comfortable you get with legal language, the more likely your contract will reflect the intentions of the parties.

It will also ensure that you focus on important aspects of the contract instead of insignificant problems.

In upcoming articles, we will get practical about drafting contracts and hopefully improve your comfort level in the process. Stay tuned for more legal mumbo-jumbo!

Sandy Chalkoun, lawyer and founder of Altura Legal Strategies Inc., teaches legal seminars to purchasing and is the author of RFP Creator™ and PO Creator which provide hundreds of sample clauses on CD-ROM for drafting contracts and tender documents. www.legal-strategies.com.

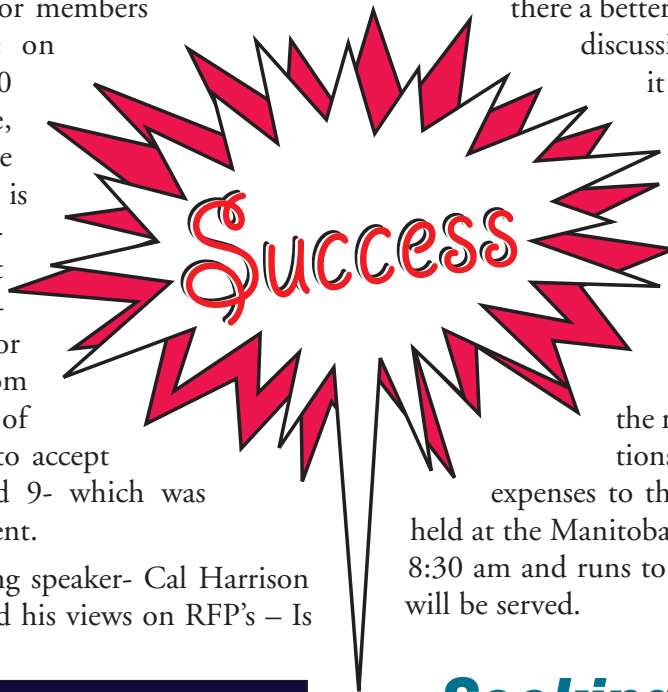


Results from our First Dinner Meeting - Success!!

The first Dinner meeting for members was held at the new venue on Tuesday Sept 16th. Over 30 members were in attendance, and they experienced the fine food that the Fort Garry Hotel is noted for. We had brief presentations from the new President of MIPMAC, Peter Buscemi – outlining strategic initiatives for the coming year, and also from Kevin Masleshko, Director of Finance, who made a motion to accept the new budget for 2008 and 9- which was passed by the membership present.

In addition, an outstanding speaker- Cal Harrison of Beyond Referrals – presented his views on RFP's – Is

there a better Way?. This topic generated a lot of discussion after the end of the meeting and it will be available on the website for members to view. Also, Cal is committed to presenting a one half day seminar on Nov. 12, to the membership – as a beta test of a new offering he will be rolling out in the new year across Canada. Details of this seminar should now have been sent out to the members - and it is ready for registrations at a nominal fee of \$20 - to cover expenses to the Institute for this event. It will be held at the Manitoba Club at 194 Broadway and starts at 8:30 am and runs to 11:45 am. Coffee and refreshments will be served.

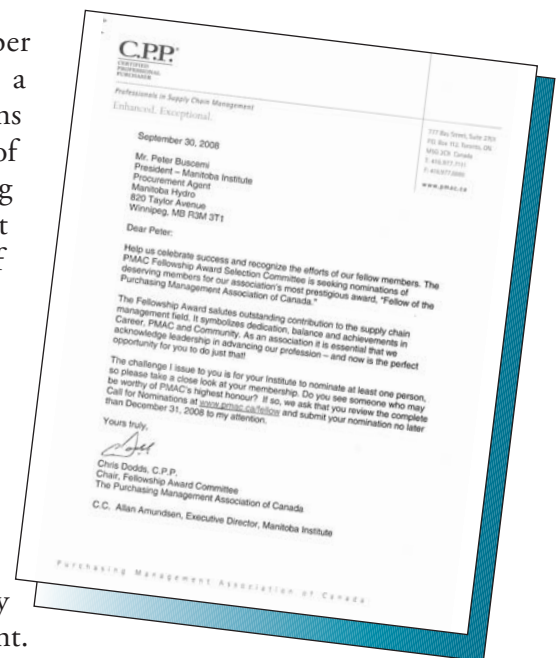


Seeking Nominations for Fellowship Awards

On September 30th, we received a call for nominations for the “Fellow of the Purchasing Management Association of Canada” award.

This is PMAC’s most prestigious award, and is given only to those for exceptional contribution to Supply Chain Management.



The full Call for nominations document can be viewed online at www/pmac.ca/fellow



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MIPMAC Golf Tournament for 2008

September 19 brought out the sun and lots of fun for our annual MIPMAC Golf Tournament. With the highest participation to date, the event was a success as our members and guests enjoyed an afternoon of golf, networking and great food!

Special thanks to our members, guests, sponsors, Players Golf course and the Golf Committee volunteers. Next years MIPMAC Golf tournament will be on Friday, June 12, 2009!

Golf Committee



◀ *"Allan Amundsen, Wende Kinch, Jocelyn Wilson, and Al Roney"*



"Carolyn Suggett, Marti Montanti, Lucena Scanlon, and Glenn Gray" ▶



"Dinner after the tournament"



"Dinner after the tournament, note Melissa on right appearing to be in shock."



Environmental Issues and Options for Carpet Purchases

Selecting environmentally-friendly carpeting can be complex. Manufacturing carpet requires high energy and water consumption and results in air pollution, effluent discharges and solid waste production. Depending on the manufacturing and installation methods, carpets can significantly impact indoor air quality. Luckily, many carpet manufacturers have modified their processes and offer a variety of “green carpets”. Determining carpet fiber, backing, dyeing processes, treatments and padding as well as installation methods, a purchasing professional can select durable and attractive carpet that is less harmful to the environment.

Carpet is made up of two parts, fiber and backing. Today’s commercial carpets typically use synthetic fibers like nylon, polypropylene (olefin) or polyester. The chemical processes to create them use petroleum or natural gas, which require high inputs of energy and water, and produce harmful air emissions. One of the more common carpet backing material is polyvinyl chloride (PVC), produced from vinyl chloride monomer, a potent human carcinogen. PVC also contains stabilizers, such as lead and plasticizer chemicals that may be released into the indoor environment throughout the life of the carpet.

To reduce the impacts associated with synthetic fibers and backing, purchasing professionals can select carpets that are 100% recycled or contain a high content of post-consumer or post industrial recycled material. Purchasers should request the carpet manufacturers take back the old carpet – essentially “carpet-to-carpet” recycling. Specifying carpet with a high recycled content helps reduce material and resource consumption, as well as air pollution, solid waste and effluent discharges.

Colourful carpets are beautiful, but the dyeing process has many environmental impacts. Wet dyeing (the fibers already on the backing) uses large amounts of energy and water, and creates vast amounts of waste water that is released back into the environment. When fibers are dyed before they are placed on a backing, (solution dyeing) less energy and water are used. Solution dyed carpets are less prone to fading and side match problems, which means they last longer and are often a better choice for consumers.

Carpet treatments and finishes are often applied to improve performance and wear, including anti-static, anti-soil, anti-stain, and anti-microbial coatings. Many of these can negatively impact the environment and indoor air quality, so the benefits of these treatments should be carefully assessed before purchase.

Some of the adhesives and sealants used in carpet manufacturing and installation can contribute to indoor air pollution because they contain volatile organic compounds (VOCs), chemicals that off-gas into the surrounding air. However, purchasers can request carpet and adhesives low in VOCs. The Carpet and Rug Institute (CRI), responsible for carpet standards and certification, has a Green Label Plus program. The CRI certifies products with low emissions and minimal

impact on indoor air quality. Check out their web site at www.carpet-rug.org. Innovative carpet adhesion methods are also available that significantly reduce the need for off-gassing adhesives, including carpet tiles that use peel and stick tags only at the four corners, instead of coating the entire tile.

Carpet cushion/underlay should also be CRI certified under its Green Label Plus program, as well as contain a high percentage of recovered materials, depending on it’s composition which may be urethane, jute, synthetic fiber, or rubber.

In a nutshell, “green” carpet procurement specification should consider the following:

- ✓ A high overall recovered material content (fiber and backing), preferably as post consumer recycled content.
- ✓ Manufactured without PVC backing or with 100% recycled PVC content.
- ✓ Fiber should be solution dyed
- ✓ Meet CRI Green Label Plus program requirements.
- ✓ Cushion/underlay should also meet CRI Green Label Plus program requirements, contain a high post-consumer post-industrial waste content and be 100% recyclable.
- ✓ Request manufacture take-back to ensure the replaced carpet and underlay will be reused or recycled by the manufacturer.

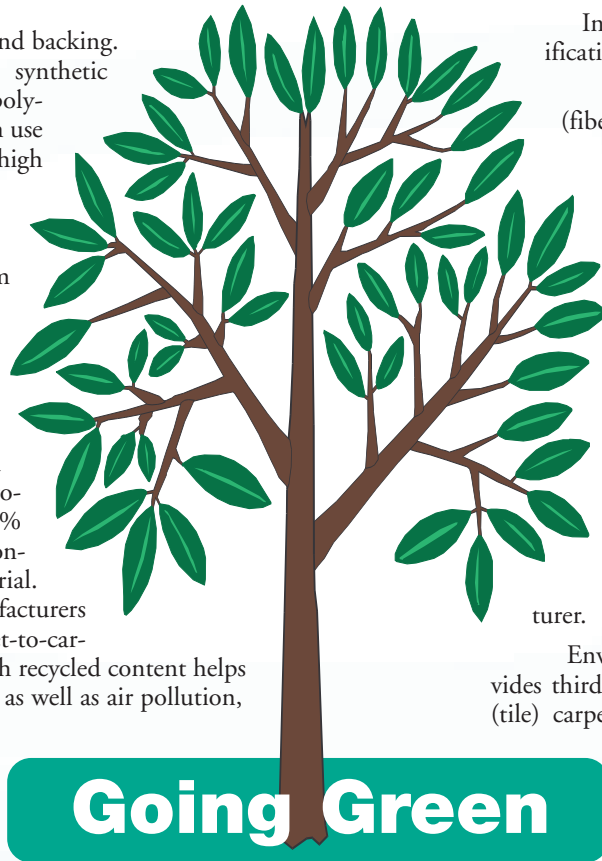
Environmental Choice (www.ecologo.org) provides third party certification for commercial modular (tile) carpet. Manufacturers must meet the requirements set out in Standard CCD-152B which limits the toxicity, VOC content, and resources used to create tile carpet. Their web site lists all the certification criteria, as well as the manufacturers who meet them.

Green Seal is also in the process of developing criteria for carpet certification. Check out their web site for future updates. www.greenseal.org.

And remember, carpeting destined for new buildings constructed to a “green building standard” such as LEED (Leadership in Energy and Environmental Design) or for a building maintained to such a standard, may require certain “green” specifications including indoor air quality mitigation and high post consumer material content.

Next issue – What are the environmental issues and green purchasing options for paints and other finishes.

Donna Dagg, M.Sc., works as the Sustainable Development Coordinator at Manitoba Lotteries Corporation. She works closely with the Corporation’s Purchasing Department to include environmental and social specifications into procurement documents.



Members Informational Tour to FedEx



The tour will consist of a tour of the sorting warehouse, from package arrival to sorting for both domestic/international ground shipments. We will learn about the capital investment required to maintain an operation such as FedEx, as well as logistical issues that are faced during an expedient and very small window of urgency in directing a large volume across North America, in a very small window of time.

Date: Thursday Nov 13, 2008

Location: 560 Camiel Sys St. (near the corner of Beghin and Camiel Sys St. on the south side)

Tour begins at 6:30, and members will meet Kelly Kaspersion at the main employees gate.

Tour will last until about 7:30 - 8 PM and is limited to 30 participants. Reconvene for networking at Tony Roma's on Nairn Ave depending on the interest level after the tour.

Please RSVP interest in Tony Roma's and in FedEx separately, by end of the day Monday, Nov. 10th



Sign Up Sheet

Name _____ Tel _____

Email _____

Yes, I would like to attend the tour to FedEx _____

Yes, I would like to meet afterwards for networking at Tony Roma's _____

MIPMAC Welcomes Jocelyn Wilson



MIPMAC welcome our newest staff member, Jocelyn Wilson, as the Office Administrative Assistant.

Jocelyn comes to us from the auto industry with the experience of administration, customer service, and sales. She is excited to support our members while looking after MIPMAC's day to day business matters.

Jocelyn can be contacted at 231-0965 or at mbp-mac@mts.net.



Did we miss you?

We certainly didn't mean to!

Tell us about your accomplishments, successes, moves and promotions.

We would like to acknowledge the success and achievements of our members in The Pulse. If you or one of your co-workers has made an achievement or job change, or personal change that you would like us to recognize, please submit it to AI and we will put it in the next Pulse.

- Recent Job changes
- Achievement or accomplishments

- Promotion within your company
- Engagements, marriages, births.



Study Groups for in residence week and final exam in 2009

On Sept 17, over 25 interested candidates were present at the MIPMAC Board office to discuss plans for preparations for the in residence week courses in 2009 and the final exam for the accreditation program leading to a C.P.P. designation.

The participants were encouraged to form study groups, to review the competencies of the 4 principles courses, were given contact information for those interested in preparations for the final exam, and were encouraged to schedule their time over the coming months in order to review all of the materials – since some had not taken the principles courses in the past 2 or 3 years.

To date, there are 6 study groups that have been formed, and approximately 40 potential candidates that may be writing the C.P.P. exam in June of 2009.

In order to assist the candidate study groups, we are asking for support from recent grads in the form of coming out to talk to them about exam preparation and study habits. We will also be offering maintenance points for this to C.P.P. holders, should they take the time to assist the study group- over a 4 to 6 hour period during the next year.

C.P.P. holders - please contact the MIPMAC institute office if you can offer some of your time to help out these fellow members with their study groups!



Congratulations to our CPP Graduates



The MIPMAC presented C.P.P. designations to the following 10 graduates of it's accreditation program on Friday Oct 24th at the Fort Garry Hotel.

This year it is particularly significant to note that a number of the graduates were able to complete the PMAC course requirements in one year- 4 principles courses, 12 seminar credits, a one week in residence course, and successfully write a final exam.

Please join us in recognizing the graduates' achievements.

This years grads are. . .

Paul Krawchuk	Pratul Shah	Ksenia Klein	Gennaro Pellegrino	Kelly Kaspersion
Rachel Eccles	Sarah Zhu	Fazal Khan	Marek Chomicki	Monique Lussier

More information to come in the next issue of the Pulse.



New Diploma *in Supply Chain Management*

The Manitoba Institute is looking for C.P.P. holders interested in becoming facilitators for the new diploma in supply chain management education program that will be starting up in the fall of 2009.

If you are interested in facilitating any of the following subject areas as an instructor, please submit an expression of interest, along with a resume, detailing your qualifications for the one or more of the Technical Courses: Introduction to Procurement, Introduction to Logistics, Introduction to Transportation, and Introduction to Operations Management. These courses are all 13 weeks in duration and will be taught 1 night per week.

In addition, we will be having seminars as a part of this study program:

Soft Skill Seminars (2 days in duration): Introduction to Business Communications, Introduction to Negotiations, Introduction to Contract Law and Administration.

Business Management Seminars (2 days in duration): Introduction to Accounting and Finance, Introduction to Marketing, Introduction to Business Planning

The courses and seminar materials will all be fully developed by PMAC and the facilitator will be expected to present the materials as developed.

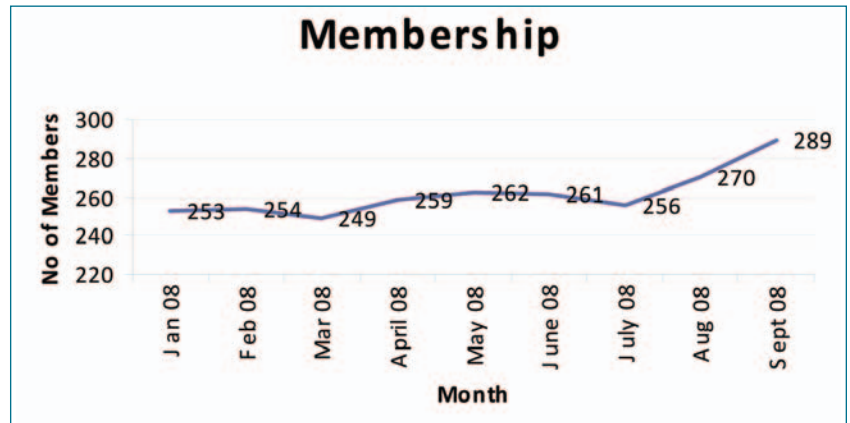
Please forward your expression of interest along with your resume to the MIPMAC office at 200- 5 Donald St, Winnipeg, MB R3L2T4 or email to: mbpmac@mts.net or fax to 204 233-1250. Attention: Allan Amundsen, Executive Director, MIPMAC.



Welcome New Members!

The following members joined the MIPMAC between April 10th, and September 30th, 2008th

Agnes Marasigan		Vera Keyede	
Alioune Ndiaye	Magellan Aerospace Corp	Whitney Derksen	Bristol Aerospace Ltd
Anne-Marie Hogue	Maple Leaf Consumer Foods	Yaroslav Levitzky	Structural Composite Technologies Ltd
Brett Boaz	Richlu Mfg.	Zheng Fan	Winnipeg Chinese Cultural Comm. Ctr
Brigitte Boucher	Manitoba Hydro	Jeremy Messner	TransX Ltd
Brooke Dmytriw	MLCC	Xenia Ortega	Health Sciences Center
Carol Watts	Manitoba Lotteries Corp.	Shelly Perry	Gourmet Baker Inc.
Courtney Hester	Manitoba Lotteries Corp.	Erin Ruppel	Canadian Wheat Board
Denise McMillan	Manitoba Lotteries Corp.	Kelly Singleton	E.H. Price
Dirk Gietz	Manitoba Hydro	Darryl Enns	Cascades Boxboard
Gary Braden	National Research Council of Canada	Tyler Liu	Manitoba Hydro
Henry Bretonne	Standard Aero	Jeremy Messner	TransX Ltd
Jason Tokariwski	Canadian Healthcare Products	Xenia Ortega	Health Sciences Center
Jay Anderson	Pro- Ag Products	Sherri Welwood	Winnipeg Airport Authority
Jim Kasza	Manitoba Hydro		
Julie Kroeger	MLCC		
Linda Watt	Canwest		
Maricel Go	Inspyre Solutions, Inc		
Michael Johnson	PCL Construction		
Michelle Weaver	Smurfit- MBI		
Peyman Boroujerdi-Azar	FWS Industrial Products Ltd		
Scott Strizic	MLCC		
Simardeep Singh Khanijo	GHY Custom Brokers		
Tracy Dunne	Winnipeg Regional Health Authority		



Volunteers Required!

If you are interesting in helping out in future Manitoba Institute events, please contact the MIPMAC office at 231-0965.

We require your assistance for the following:

- Dinner Meetings
- Seminar Rep
- Telephone Committee
- Golf Committee



Due Diligence

For Safety and Health on the Job

Due diligence means everyone with responsibility for safety and health must take every precaution reasonable under the circumstances to prevent a work related injury or illness. This concept of “reasonable care” holds individuals accountable for their acts (what they do) and omissions (what they fail to do). It goes beyond simple “regulatory compliance.”

Due diligence is reflected in the following principles:

- **General duties**

Under *The Workplace Safety and Health Act*, everyone in the workplace has a duty to take reasonable care of their safety and health and that of others, to the degree that they have the knowledge, authority, and ability to do so.

- **Regulatory compliance**

If you are charged with contravening the legislation, you cannot successfully defend yourself by saying that you did not intend to break the law or fail to comply. To defend yourself effectively, you must be able to show that you took every reasonable, practical action to comply with the requirements.

- **Reasonably practicable**

To determine what is “reasonably practicable,” as referred to in the legislation, consider what a reasonable person, in the same position and situation, would have done to prevent the incident. When making that determination, three main factors need to be taken into account:

- 1) foreseeability,
- 2) preventability, and
- 3) control.

- **Proactive**

Due diligence requires a proactive and systematic approach to safety and health. This can best be accomplished within a workplace by developing, implementing and maintaining a safety and health system that:

- Identifies hazards
- Assesses the risks associated with those hazards
- Puts measures in place to eliminate or control those risks
- Monitors the safety and health system on a regular basis to ensure it is effective

Darlene Muise, works as the Communications Analyst at the Manitoba Government Workplace Safety and Health Division.



Upcoming Events *Mark your calendars!*

Schedule of Events for Fiscal 2008 - 2009



November	Nov. 4	- Executive Board Meeting
	Nov. 5 & 6	- Second CPP exam to be written
	Nov. 7, 8, & 9	- Last offering of - Accelerated version Principles of Buying - Sessions 9-15 - Winnipeg - Al Garlinski, Instructor
	Nov. 12	- Seminar 1/2 day – 8:30 to 12 - Buying Professional Services: Alternatives to the RFP - presenter Cal Harrison - at the Manitoba Club
	Nov. 13	- FedEx Vendor tour - Thursday evening from 6:30 to 8pm - 560 Camiel Sys. St.
	Nov. 13 & 14	- Seminar - Financial Planning and Budgeting - Anita Caputo
	Nov. 18	- U of M - Supply Chain Management Students Association – information and social evening - HR Representation from key companies
Nov. 21, 22, & 23	- Accelerated course - Principles of Quality - Sessions 9 -15 - Brandon- location TBD - Gillian Forster, Instructor	
Nov. 24 & 25	- Interactive Workshop (2nd cohort) - Leadership and Professionalism- - Martin Montanti, Facilitator	
December	Dec. 2	- Executive Board Meeting
	Dec. 11, 12, & 13	- Interactive Workshop (1st cohort) - Communication and Relational Skills - Dr. Paul Larson, Facilitator
January	Jan. 6	- Executive Board Meeting
	Jan. 12-Apr. 3	- Module 2 (cohort 2) - Procurement and Supply Management - U of M-E2 - Room 150 Engineering Bldg - Mondays - Al Garlinski, Facilitator
	Jan. 12-Apr. 27	- Last offering of - Principles of Inventory and Operations Control - U of M - Room E2 - 160 Engineering Bldg - Mondays - Rob Galka, Instructor
	Jan.13	- Vendor premises visit - free to members - Location TBD
	Jan 14-Apr. 8	- Module 4 - Operations and Process Management - Location TBA, Thursdays - Aloc Dua, Facilitator
Jan. 15-Apr. 22	- Last offering of - Principles of Quality - U of M- Room E2 - 150 Engineering Bldg - Tuesdays - Gillian Forster, Instructor	
February	Feb. 3	- Executive Board Meeting
	Feb. 12 &13	- Seminar - Fundamentals of Competitive Bidding Law - Drafting RFPS and RFQs - Sandy Chalkoun
	Feb. 18	-Vendor Premises Visit - TBD
March	Mar. 1	- Call for nominations - Board members
	Mar. 3	- Executive Board Meeting
	Mar. 9 & 10	- Seminar - Evaluating Supply Effectiveness - Romeo Callegaro
	Mar. 18	- Vendor Premises Visit - TBD
April	Apr. 7	- Executive Board Meeting
	Apr. 7, 8, & 9	- Rotary Career Symposium
	Apr. 14	- Annual General Meeting
	Apr. 15,16	- Seminar - Communication Skills for the SCM Professional Facilitator - Al Garlinski
	Apr. 22-Jun. 3	- Module 4 (1st cohort) - Knowledge Management - Room TBA Facilitator Wende Kinch, C.P.P.
May	May 5	- Executive Board Meeting
	May 6	- Vendor Premises Visit - TBD
	May 9-14	- In Residence week #1
	May 13	- CPP/ Student night – Award Certificates of Completion of Principles Courses
	May 23-28	- In Residence week #2
June	Jun. 3-5	- National PMAC Conference - Quebec City
	Jun. 9	- Executive Board Meeting
	Jun. 12	- Annual MIPMAC golf tournament
	Jun. 12 & 13	- Interactive Workshop - Negotiation Skills - Part A - Rick Reid, Facilitator
	Jun. 19 & 20	- Interactive Workshop - Negotiation Skills - Part B - Rick Reid, Facilitator
	Jun. 24 & 25	- National Exam for CPP.